



CLIENT BILLING DETAILS FORM

Company name _____

Contact person _____

Tel _____

Email _____

Physical address _____

Additional info required _____
on invoice (if any)

Terms & Conditions

- Please sign and send through your final approved script when you are ready to record.
- A 30-second radio script must be between 75 and 85 words.
- Quoted estimates are applicable only if Yo Studio voice-overs are used.
- All Yo Studio voice-overs have a one-year usage on your specified platform.
- No additional cost will be charged for changes in the delivery or tone from the voice-over.
- Any changes to the wording or script after it has been approved, signed and sent to Yo Studio for recording will result in a voice-over re-recording fee (to be quoted).
- Notice for a cancellation must be given 24 hours prior to recording.
- A 20% cancellation fee will be charged.
- Terms – All payments are due as EFT or PayPal in advance, unless otherwise arranged with Yo Studio.

Name: _____ Signature: _____

Date: _____

Yo Studio Productions CC

george@yostudio.co.za | +27 82 330 5051 | CC Reg No. 2003/039715/23

YOSTUDIO.CO.ZA